THE SOCIALIST REPUBLIC OF VIETNAM Independence - Freedom - Happiness

Binh Duong, March 03rd, 2023

CONDITIONS OF SHAREHOLDERS' REGISTRATION, ATTENDING AND VOTING VIA THE WEBSITE "MWG.VN" THE FOR ANNUAL GENERAL MEETING OF SHAREHOLDERS 2023 OF MOBILE WORLD INVESTMENT CORPORATION ("MWG")

Pursuant to:

- Law on Enterprises No. 59/2020/QH14 approved on June 17th, 2020;
- Charter of Mobile World Investment Corporation, approved on May 15th, 2021, amended and supplemented from time to time ("Charter");
- Internal Regulation issued on May 15th, 2021;
- Resolution of the Board of Directors No.02/NQ/HĐQT-2023 issued on February 08th, 2023;

The Board of Directors of Mobile World Investment Corporation, hereby issues conditions and instructions ("Conditions") to shareholders to conduct shareholders' registration, attending and voting online via electronic means (including website https://dhcd.mwg.vn/ or mobile applications as provided on the website) (hereinafter referred to as "Website").

SECTION A. GENERAL PROVISIONS

Article 1. Subjects and Scope of the Conditions

- 1.1 The Conditions are applied for all shareholders (name in the "List of Shareholders" issued on February 28th, 2023 by VSD) or their authorized representatives to participate in the 2023 Annual General Meeting of Shareholders ("Meeting") of Mobile World Investment Corporation ("MWG" or the "Company") through the Website.
- 1.2 The shareholders who attend the Meeting online and participate in electronic voting via the Website. Shareholders should attend the Meeting online, and it does not require shareholders to visit the meeting place in person.
- 1.3 The Conditions are also applied for related departments and employees carrying out tasks for the Meeting. The departments are responsible for conducting honestly and diligently to ensure safety and compliance with all regulations.

SECTION B. ACCOUNT REGISTRATION OF SHAREHOLDERS

Article 2. Account Registration (starting from 12:00 March 08th, 2023 to 17:00 April 08th, 2023)

- 2.1 To attend the Meetings, the shareholders shall use the received OTP code to sign up for an account on the Website, verify and identify by the regulations, Please see the instructions below:
 - **Step 1:** MWG will send an OTP code (one-time password) to each Shareholder through one of three methods such as (1) by post and/or (2) by phone ("text message"),

and/or (3) by email, whether applicable following the Shareholder's information as provided in the List of Shareholders.

- **Step 2:** The shareholder shall use the received OTP code to login into the Website for identity verification. Afterward, the shareholders can confirm the information and create his/her account.
- **Step 3:** In the section **"Information verification"**, the Shareholder shall provide his/her information and required documents, valid photographs, and other information ("Information") for verification purposes. The Shareholder's information will be verified and confirmed by authorized departments based on the List of Shareholders.

<u>Note:</u> Shareholders shall provide complete and accurate information for identification purposes. Please check the information carefully before finishing. Providing incorrect information will result in a refusal to create an account for the Shareholders.

1. Individual shareholder	i. The original or certified true copy of his/her ID card or passport;
2. Institutional shareholders	ii. Securities trading code certificate or Business registration certificate;
3. Others	A person signing up for an account shall be requested to take a photo of his/her face and provide his/her mobile number for identity verification.

The information that the Shareholders need to prepare includes the following:

Step 4: Shareholders choose the appropriate option in the "**Attendees for the Meeting**" section. Shareholders shall prepare a Power of Attorney if they authorize another individual to attend the Meeting.

	The original or certified true copy of the Power of Attorney letter (signed by an individual shareholder or signed and sealed by an institutional shareholder's legal representative(s).) The Power of Attorney template is available on the Website.
Power of Attorney	Shareholder fully authorizes their representative to receive login information for signing in (including username, password and other notification) to the Website mwg.vn, for attending the Meeting and fully execute all shareholder rights, including discussion and voting and other matters in accordance to the regulations.

Step 5: If required, Shareholder shall fill in complete and accurate information (email, phone number) or that of the authorized person to receive the login information (including username and password) to register and attend the General Meeting of Shareholders. Incorrect information in this section will result in Shareholders/ shareholders' authorized persons not receiving login

information.

- **Step 6:** Seats Pre-registration (Not Required)
- **Step 7:** There are 02 (two) scenarios as follows:
 - If Authorized Departments verify the Shareholder's information, the system will create an account for such Shareholder and send him/her the Login Information (including Username and Password) via text message (SMS) to his/her phone number or via email address provided by the Shareholder as mentioned in Step 5. The Shareholder is entitled to change his/her default password for account security; (*Be noted that this step is considered as account opening only, not officially registered for the AGM*); or
 - If authorized departments refuse to verify his/her identity by Article 2.3, the Shareholder will be advised to fulfill further requirements (if any) of the Authorization Department.
- 2.2 Process of identity verification and account registration for the Shareholders shall start at 12:00 on March 08th, 2023, and end at 17:00 on April 08th, 2023. After the Voting Deadline (16:00 of April 08th 2023), the Shareholders who register to create an account for identity verification can only attend the Meeting online and are not entitled to vote.
- 2.3 The Shareholder shall be responsible for providing accurate and appropriate information for creating an account on the Website. The authorized departments have the right to refuse to confirm the completion of account registration if the Information is inaccurate, inappropriate, or counterfeit. If there are any questions for further consideration about the rejection of the registration, please contact the authorized departments via email at <u>investor@thegioididong.com</u> (*kindly provide Shareholder's phone number for contact purposes*).
- 2.4 The Shareholder shall be responsible for securing his/her OTP code and Login Information or other information (received from the website) for confidentiality purposes, do not reveal or share the OTP code with anyone else. The Company and its staffs are not responsible for any loss or leakage of the OTP code or Login Information caused by the shareholder.
- 2.5 The Shareholder shall take full responsibility for using his/her account on the Website. The Shareholder shall read and agree to all terms and conditions of using the Website before creating an account. MWG, the Board of Directors, and the Chairman of the Board of Directors are not responsible for any damages arising from using Shareholders' accounts in accordance with the terms and conditions announced.

SECTION C. ATTENDING THE MEETING

Article 3. Registration for Attending the Meeting (starting from 8:00 AM April 07th, 2023)

- 3.1 The Shareholders are registered to attend the Meeting as follows:
 - Step 1: Shareholders use the Login Information to log into their account on the Website;
 - Step 2: Shareholders are registered to attend the Meeting starting at 8:00 AM on April 07, 2023 by clicking a button named "**Attend the Meeting.**"

- 3.2 After completing the registration process to attend the Meeting, Shareholders will receive voting ballots from the Website. The voting process will be stipulated in Section D below.
- 3.3 The Meeting will start at 13:30 and end at 17:00 on April 08th, 2023 ("Meeting Time"). The Meeting Time should be adjusted according to the Chairman's decision under the Charter and notified to Shareholders via the Website.
- 3.4 The list of Shareholders attending the Meeting and their total number of voting shares recorded by the Website, will be valid as that of participation in person. This is a basis for determining conditions for conducting the Meeting as prescribed in the Charter.
- 3.5 Shareholders who do not register to attend the Meeting via the Website shall not be considered as attending the Meeting.

Article 4. Attending the Meeting (starting from 13:30 to 17:00 April 08th, 2023)

- 4.1 To attend the online meeting, Shareholders agree as follows:
- 4.1.1 Shareholders shall be considered to attend the Meeting when shareholders have completely registered his/her account and registered to attend the Meeting as stipulated in Article 2 and Article 3 above;
- 4.1.2 To attend the Meeting: Shareholders shall use phones or computers ("Telephone Device") to access a link ("link") provided by MWG on the Website, to watch the live video of the Meeting. Accordingly, the Shareholders shall prepare their Telephone Devices. This Telephone Device must be able to connect to the internet and have speakers for Shareholders listening to the Meeting during the Meeting Time. The Board of Directors is not responsible for any incidents, damages, or problems that interrupt, prohibit, or damage the Shareholders' Telephone Device, internet connections or use of the Telephone Device by Shareholders when attending the Meeting.
- 4.1.3 To speak, give an opinion or discuss matters at the Meeting: Shareholders use the function "Enter Your Question" of the Website, whereby shareholders have the right to enter questions or opinions for discussion as instructed by the Chairman or stated in the Proposal Letter at any time after completion of all steps referred to Clause 4.1 and during the Meeting. In addition, depending on the Chairman's decision and agenda timing, the Chairman will consider and request the Secretary or authorized departments to (i) make phone calls to such Shareholders to communicate directly or (ii) read the questions and specific Shareholders' names (in case of failure to contact with that shareholder during the Meeting), by doing that other Shareholders could listen clearly and discuss the question as stipulated in the Charter.
- 4.1.4 Relating other questions or matters not discussed in the Meeting, these can be addressed later and shown on the Website upon the decision of the Chairman or Board of Directors.
- 4.2 The Secretary or authorized departments are responsible for providing detailed dial-in of the Meeting, collecting questions and opinions from Shareholders, and reporting all matters that have been raised to the Chairman and the Board of Directors during the Meeting.

SECTION C. VOTING REGULATIONS

Article 5. Conditions and methods for Shareholders to cast votes via the Website

The Shareholders agree on voting regulations for the Meeting as follows:

- 5.1 Voting method at the Meeting: all Shareholders shall receive votes and cast their votes via the Website.
- 5.2 After completing the meeting registration, each Shareholder will receive the voting ballots from the Website. The total number of voting ballots equals the total number of voting shares that a shareholder owns, according to the List of Shareholders.
- 5.3 If a Shareholder has already decided on each voting matter of the Meeting, the shareholder may cast votes early for one or all of the matters starting from 08:00 AM on April 07th, 2023. Any voting before the Meeting is considered invalid. Early voting shall become effective when the Meeting is officially and legally conducted.
- 5.4 For casting votes, each Shareholder has the right to choose one (01) of three (03) options "Approve" (the Shareholders agree to approve), "Disapprove" (the Shareholders do not support), "Abstain" (the Shareholders decline to vote either for or against a proposal).
- 5.5 To ensure that all voting matters are considered and decided by the Shareholders according to methods specified in Article 5.4 during the Meeting, the Shareholder will (i) cast votes for each matter separately and (ii) click the button named "**Cast Votes**" to finish voting for such matter before casting votes for the next matter (hereinafter referred to as "**Final Voting**").
- 5.6 Final Voting has been made for each matter/proposal shall be deemed as **Valid Voting** for such matter/proposal.
- 5.7 The Deadline for casting a vote is 16:00 on April 08th, 2023 ("Voting Deadline"). Matters/proposals which the Shareholders attending the Meeting have not completed voting since the Voting Deadline will be recorded as Invalid Voting. To ensure the voting rights and responsibilities of the Shareholders, the Shareholders are suggested to (i) vote early or (ii) complete Final Voting for all matters/proposals before the Voting Deadline. From the Voting Deadline, the attending Shareholders cannot cast any votes or complete Final Voting.
- 5.8 In case the Shareholders attending the Meeting would like to adjust their votes, Shareholders have the right to change their votes before the Voting Deadline by selecting "Edit Votes", Shareholders are also required to complete such change for Final Voting. To avoid any doubts, the last change of voting for a matter before the Voting Deadline shall be recorded as the official and final vote for such matter made by a Shareholder.
- 5.9 Shareholders are fully responsible for their voting decisions or their representatives' actions.
- 5.10 Voting results through the website shall be automatically recorded and tracked. The Voting Committee shall prepare the minutes of vote-counting and announce voting results at the Meeting.

Article 6. Voting Committee

6.1 The Voting Committee is responsible for counting votes at the Meeting. Members of the Voting Committee shall be at most three (03) members and are proposed by the Chairman

of the Board of Directors. The attending Shareholders shall approve the Voting Committee through voting at the Meeting. In addition, the Meeting may select one of the attending people (a shareholder) to supervise the activities of the Vote Committee.

SECTION D. OTHER REGULATIONS

Article 7. Rights and obligations of Shareholders

- 7.1 The shareholders or their representatives have the right to attend the meeting, vote and ask questions online to the Board of Management through the Website.
- 7.2 Provide the exact phone number, contact address, and email address to ensure that the Shareholder will receive notification from the Website and take full responsibility for the accuracy of information.
- 7.3 Use the Shareholder's registered account to sign in to the Website and vote for all matters in which the shareholder is entitled to vote.
- 7.4 If the shareholder is a legal entity, (i) one legal representative of such organizational shareholder or (ii) one authorized representative of the legal representative is responsible for representing such shareholder in carrying out and complying with this Regulation.
- 7.5 All attending Shareholders acknowledge that Shareholders have read, understood, and agreed with the regulations hereof and the terms and conditions of using on the Website¹.

Article 8. Validity of the Conditions

- 8.1 The Conditions are effective from March 03rd, 2023 and apply to Sections B, C and E as specified above.
- 8.2 When the Conditions' voting regulations come into effect when having registration of Shareholders representing more than 50% of total voting shares, they shall be considered as voting regulations of the Meeting and apply to all shareholders attending the Meeting.
- 8.3 Other relevant matters not specified in this document will be regulated by the Charter, the Internal Regulations, and applicable laws.

ON THE BEHALF OF THE BOARD OF DIRECTORS

(Signed and sealed)

NGUYEN DUC TAI Chairman

¹ Kindly read the Website Terms of Use at <u>https://mwg.vn/eng/terms-of-use/</u>